

## Surrey Health and Social Care

### SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

#### AGENDA Part One

This meeting will be webcast live via the Surrey County Council website via: <https://surreycc.public-j.tv/core/portal/webcasts> with the agenda, papers and minutes being published on the Surrey County Council website.

Questions from the public are welcome and should be emailed to the Team in advance of the meeting so a response can be provided, via: [syheartlandsicb.governance@nhs.net](mailto:syheartlandsicb.governance@nhs.net)

#### Committees in Common between the following organisations:

<b>NHS Frimley ICB</b>	✓
<b>NHS Surrey Heartlands ICB (SyHt ICB)</b>	✓
<b>Surrey County Council (SCC)</b>	✓

<b>Date</b>	Wednesday 20 March 2024	<b>Time</b>	10:00- 10:55
<b>Venue</b>	Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council)		

#### Members/ Attendees:

Name	Title/ Role	Att (✓)/ Apols (A)		
		SyHt ICB	Frimley ICB	SCC
<b>Convener</b>				
Andrew Lloyd	<b>(Convener)</b> Surrey-wide Commissioning Committees in Common Independent Convener			
<b>Members</b>				
Ian Smith	(Chair) Chair	A		
Clare Stone	Director of Multi-Professional Leadership and Chief Nurse	✓		
Karen McDowell	Acting Chief Executive Officer	A		
Matthew Knight	Chief Finance Officer	✓		
Vacant	Clinical member	-		
Tracey Faraday-Drake	(Chair) Director for Children and Young People and All Age Learning Disabilities and Autism		✓	
Sarah Bellars	Chief Nursing Officer		A	
Vacant	Vacant		-	

Name	Title/ Role	Att (✓)/ Apols (A)		
		SyHt ICB	Frimley ICB	SCC
Richard Chapman	Chief Finance Officer		A	
Cllr Tim Oliver	(Chair) Council Leader			✓
Cllr Clare Curran	Cabinet Member for Education and Learning			✓
Cllr Sinead Mooney	Cabinet Member for Children and Families			✓
Cllr Mark Nuti	Cabinet Member for Adults and Health			A
<b>Attendees</b>				
Jonathan Lillistone	Director of Integrated Commissioning, Adult Social Care & Integrated Commissioning, Surrey County Council		✓	
Danielle Bass <i>For item 7</i>	Procurement Partner, Surrey County Council		✓	
Anna Kwiatkowska <i>For item 7</i>	Head of Procurement, Surrey County Council		✓	
Helen Coombes <i>For item 8</i>	Executive Director Adults, Wellbeing and Health Partnerships, Surrey County Council		✓	
Natasha Moore	(Minute-taker) Governance Manager, Surrey Heartlands ICB		✓	

Item No.	Timings	Item	Action	Presenter	Paper No
1.	10:00 5 mins	Welcome, Introductions and Apologies a) Confirmation of Convener	Note	Convener	Verbal
2.		Declarations of Interest a) To receive confirmation from all members and attendees that their entry in the Register of Interests is up-to-date, accurate and complete. b) To receive any declarations of interest pertinent to items on this agenda.	Note	Convener	1
3.		Quorum *	Confirm	Convener	Verbal
4.	10:05 5 mins	Minutes from the previous meeting on 13/12/2023	Approve	Convener	2
5.		Matters Arising: Action Log	Action	Convener	3
6.		Questions from members of the public	Respond	Convener	Verbal
7.	10:10 10 mins	Annual Procurement Forward Plan 2024/2025	Approve (SCC only)	Danielle Bass/ Anna Kwiatkowska	4

Item No.	Timings	Item	Action	Presenter	Paper No
8.	10:20 15 mins	Mental Health Investment Fund: <i>Annual Report and Process to Allocate Remaining Funds</i>	Approve (SyHt ICB and SCC only)	Helen Coombes	5
9.	10:35 15 mins	Dynamic Purchasing System (DPS) for Care and Support with Community Accommodation (Working Age Adults) – <i>Notification Of Contract Award</i>	Note (all 3 committees)	Jonathan Lillistone	6
<b>AOB</b>					
10.	10:50 5 mins	AOB	To note	All	Verbal
11.	10:55	Meeting close	To note	Convener	Verbal

**Date of future meetings for 2024/25:**

*(All hybrid meetings, with 'in person' facility at Woodhatch Place for SCC colleagues)*

- Wednesday 31 July 2024; 10:00- 12:00
- Wednesday 18 September 2024; 10:00- 12:00
- Wednesday 11 December 2024; 10:00- 12:00
- Wednesday 19 March 2024; 10:00- 12:00

**\*Quorum** and membership agreed by organisations individually. Details on Quoracy and voting are included in the Terms of Reference for each organisation as below:

Organisation	Quorum
<b>Frimley ICB</b>	One member
<b>Surrey Heartlands ICB</b>	A minimum of three members
<b>Surrey County Council</b>	Any three Cabinet members